



*The City of Weyburn's mission is to provide leadership for the creation of a common vision and goals for planned economic growth, efficient use of resources, and a high quality of life in the Weyburn community.*

The **City of Weyburn** invites applications for the positions of:

## **DIRECTOR OF LEISURE SERVICES Permanent Full Time**

The City of Weyburn is a dynamic, progressive municipality located in the heart of Southeast Saskatchewan. Recently voted the 5<sup>th</sup> best place to live in Canada by MoneySense magazine, the City has a population of 10,500 and a solid economic and community foundation upon which new opportunities are continuously built.

The Director of Leisure Services will report directly to the City Manager and will be responsible for:

- Operation of the Leisure Services Department;
- Overall supervision of Department Managers and staff;
- Development and monitoring of annual budgets;
- Acting as the liaison to internal and external stakeholders and provides direction for the development and facilitation of strategies and initiatives on all matters relevant to the City of Weyburn's sport, culture and recreation services;
- Short and long term planning for City Facilities, excluding Utilities;
- Initiating strategic and business planning processes and action plans, accountability frameworks, and performance reporting systems for the department;
- Advising and consulting with Council on matters of public and corporate policy/strategy;
- Performing other related duties as required.

Knowledge and Specific Training:

- Diploma or Post-secondary degree in Sport & Recreation Administration;
- Must hold and maintain a class 5 Driver's license;
- Knowledge of current standards, policies, procedures, legislation, and trends affecting municipal sport, culture and recreation services;
- Knowledge of the functions, principles, policies and governance structure of municipal government;
- Minimum eight years' experience.

The City of Weyburn offers a competitive salary, benefit package and a rewarding and supportive work environment.

**Resumes will be accepted until a suitable candidate is found.**

Please submit resumes or direct further position inquiries to:

City Manager – Mathew Warren  
157 3<sup>rd</sup> Street NE Box 370, Weyburn, Saskatchewan S4H 2K6  
electronic resumes to: [careers@weyburn.ca](mailto:careers@weyburn.ca)

The City of Weyburn thanks all applicants for their interest in this employment opportunity, however only those selected for an interview will be contacted.