



The City of Weyburn's mission is to provide leadership for the creation of a common vision and goals for planned economic growth, efficient use of resources, and a high quality of life in the Weyburn community.

The **City of Weyburn** invites applications for the position of:

ASSET MANAGEMENT COORDINATOR
Permanent Full Time

The City of Weyburn is a dynamic, progressive municipality located in the heart of Southeast Saskatchewan. Recently voted the best place to live in the Prairies by MoneySense magazine, the City has a population of 10,500 and a solid economic and community foundation upon which new opportunities are continuously built.

The Asset Management Coordinator will report directly to and support the Director of Engineering to build comprehensive asset management approach and to ensure financial resources are allocated in the most cost effective, sustainable manner.

The Asset Management Coordinator will:

- Collect information and analyze data;
- Assist in investigations and studies;
- Assist in preparing reports for submission to Regulatory Authorities;
- Conduct field inspections;
- Identify needs and initiatives to keep the City assets sustainable and in good condition;
- Assist in the maintenance of the City's as-built records;
- Assist in the maintenance of the City's Asset Management System; and,
- Perform other related duties as required.

Knowledge and Specific Training:

- Bachelor Degree in Civil, Environmental Systems Engineering or Four (4) years engineering experience in a related water, wastewater or drainage field;
- Preference will be given to those engineers who possess a Professional Engineer (P.Eng) designation through APEGS (Association of Professional Engineers & Geoscientists of Saskatchewan);
- Consideration may be given to those Engineers-in-Training (EIT) who are less than 2 years from achieving their Professional Engineer designation.
- Excellent verbal and written communication;
- Competent in AutoDesk Civil 3D;
- Proficient in MS Office;
- Valid Class 5 Drivers License.

The City of Weyburn offers a competitive salary, benefit package and a rewarding and supportive work environment.

Resumes will be accepted until a suitable candidate is found.

Please submit resumes or direct further position inquiries to:

Director of Engineering – Nader Keshta
157 3rd Street NE Box 370, Weyburn, Saskatchewan, S4H 2K6
Electronic resumes to: careers@weyburn.ca

The City of Weyburn thanks all applicants for their interest in this employment opportunity, but only those chosen for an interview will be contacted.