



**PREAUTHORIZED PAYMENT FORM**  
**PROPERTY TAX ACCOUNT**

Name: \_\_\_\_\_ Roll Number: \_\_\_\_\_

Property Address: \_\_\_\_\_

I/We hereby authorize my/our bank:

Financial Institution: \_\_\_\_\_ Branch Location: \_\_\_\_\_

Transit # (5 digits): \_\_\_\_\_ Bank Code (3 digits): \_\_\_\_\_ Account #: \_\_\_\_\_

\_\_\_\_\_ Change Bank Information \_\_\_\_\_ Stop PAP – Effective: \_\_\_\_\_

To debit my/our account as indicated above in the amount of \$ \_\_\_\_\_ on the:

- \_\_\_\_\_ 15th day of each month (Monthly – M)
- \_\_\_\_\_ End of each month (Monthly – E)
- \_\_\_\_\_ 15th & end of each month (Bi-monthly – T)
- \_\_\_\_\_ Every second Friday (Bi-weekly) (X or W)
- \_\_\_\_\_ Every Friday (Weekly – Z)

Beginning (dd/mm/yyyy): \_\_\_\_\_:

- This authorization may be cancelled at any time upon written notice by me/us;
- Payments dishonoured as N.S.F. are subject to a \$15.00 service charge;
- After three (3) such dishonoured payments, the plan will be cancelled by the Finance Manager or Taxation Officer of the City of Weyburn;
- No penalties will be levied on the outstanding balance from August to December;
- Taxes must be current to qualify for this program; and
- In the event of a change of residence on the above noted property, or a change in bank account, it is the responsibility of the property resident to immediately notify the City of Weyburn.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Telephone)

**\*Please enclose a void cheque with your completed form**

