

CHARGEHAND

Date: August 17, 2019

Location: City of Weyburn – Public Works & Parks

Weyburn is a thriving prairie city nestled in the southeast corner of Saskatchewan and a dynamic community providing exceptional quality and opportunities for its residents and visitors. The City of Weyburn is a multifaceted organization employing much of the local public in a variety of meaningful careers. The City strives to be an engaged and diverse employer with approximately 105 employees, increasing to over 130 during summer months. The City of Weyburn is offering an opportunity to work at City Hall with Public Works & Parks Department as a **Chargehand**. As we continue to grow and prosper as a community, we seek a motivated and innovative employee to join our team!

Responsibilities:

- Receives daily work assignment from the Supervising Manager including allocation of workers, equipment and resources required to complete duties;
- Conducts tool box meeting with assigned workers to discuss and organize work plan and to review procedures and potential safety hazards specifically associated with work being conducted;
- Ensures work is being conducted in accordance with established practices, procedures, OH&S regulations and government legislation;
- Understands and is familiar with the capabilities and limitations of equipment, in completing work;
- Organizes, supervises, instructs, coaches and encourages crew members in safe and efficient completion of duties;
- Consults Supervising Manager as necessary and keeps he/she apprised of work status, work interruption or significant deviations in work plan;
- Maintains accurate work logs and submits required forms;
- Ensures that direct or incidental interaction with the public is courteous, friendly and in accordance with the high standards and expectations of the City of Weyburn; and
- Perform all other assigned duties as required.

Minimum Qualifications:

- Have completed Grade 12 or equivalent; and
- Have and maintain a valid class 5 drivers' license.
- Must be certified in Water Distribution and Waste Water Collection and Treatment or be working towards achieving Class 2 Certification in Water Distribution and Waste Water Collection and Treatment

Additional Information:

- **Job Status** – Permanent full time
- **Classification** – Unionized, CUPE Local 90
- **Wage** – Commensurate as per CUPE Local 90 Agreement
- **Benefits** – The City of Weyburn's benefit packages includes: Dental Coverage, Extended Health Care, Life Insurance, Accidental Death, Disease & Dismemberment and Long Term Disability
- **Application Deadline** – The position will remain open until a suitable candidate is found.

To Apply:

Please submit your resumes and cover letters directly to **Claude Morin, Superintendent of Public Works & Parks** at careers@weyburn.ca or drop off your information at city hall. The City of Weyburn thanks all applicants for their interest in this employment opportunity but only those applicants invited for an interview will be contacted.