



## PREAUTHORIZED PAYMENT FORM *UTILITY ACCOUNT*

Name: \_\_\_\_\_ Account Number: \_\_\_\_\_

Property Address: \_\_\_\_\_

I/We hereby authorize my/our bank:

Financial Institution: \_\_\_\_\_ Branch Location: \_\_\_\_\_

Transit # (5 digits): \_\_\_\_\_ Bank Code (3 digits): \_\_\_\_\_ Account #: \_\_\_\_\_

\_\_\_\_\_ **Change Bank Information**                      \_\_\_\_\_ **Stop PAP – Effective:** \_\_\_\_\_

To debit my/our account as indicated above in the amount of the actual monthly utility bill on the last business day of the month starting \_\_\_\_\_.

- This authorization may be cancelled at any time upon written notice by me/us;
- Payments dishonoured as N.S.F. are subject to a \$15.00 service charge;
- After two (2) such dishonoured payments, the plan will be cancelled by the Finance Manager or Taxation Officer of the City of Weyburn; and
- In the event of a change of residence on the above noted property, or a change in bank account, it is the responsibility of the property resident to immediately notify the City of Weyburn.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Telephone)

**\*Please enclose a void cheque with your completed form**

