

### MUNICIPAL ENGINEER

**Date:** April 13, 2021

**Location:** City of Weyburn – Engineering

*The City of Weyburn is a dynamic and progressive community located in the heart of Southeast Saskatchewan. Recently voted the best place to live in the Prairies by MoneySense Magazine, the city has a population of over 12,000 and a solid economic and community foundation upon which new opportunities are continuously built.*

*Reporting to the Director of Engineering, the Municipal Engineer supports the Director in meeting the obligations and responsibilities of the City of Weyburn for the operation, maintenance, expansion, replacement and approval of all infrastructure and activities affecting the Airport, the Solid Waste Management Facility, the Public Works departments, the Water Treatment Plant and Land Development.*

#### **RESPONSIBILITIES:**

##### **Coordinate Projects**

- Identify and define issue with City assets, and determine best course of action to address.
- Attend and participate in committee work with separate agencies, to present and capture information as it relates to current and future projects.
- Assist in preparing designs, contracts and service agreements for operation, maintenance, replacement and expansion of City assets.
- Assist in preparing and managing Tenders.
- Provide technical engineering support to various departments within City of Weyburn.

##### **Public Relations and Communication**

- Interface between City staff and general public, providing City employees with appropriate information as required to address concerns.
- Act as a representative of the City with consultants, contractors, government agencies and outside agencies/groups.

##### **Administration**

- Assist in developing annual reporting for landfill, lagoon releases and water treatment plant.
- Fulfill reporting requirements for Ministry and Water Security Agency.
- Develop and maintain the Emergency Flood Response Plan.
- Conduct ongoing departmental document reviews.

##### **Field Work**

- Conduct site supervision and conduct Quality Assurance/Quality Control inspections.
- Collect and document data from site visits.
- Compiling and updating drawing records.
- Conduct surveying of various sites and assets.
- Inspection of contractors and developers to ensure compliance with technical specifications.
- Other duties as required.

### EDUCATION:

- Bachelor Degree in Civil Engineering or a three year Diploma in Civil Engineering Technology.
- Eligibility for registration as a Professional Engineer in the Province of Saskatchewan or registration as an A.Sc.T. or C.Tech in good standing in the Province of Saskatchewan.
- Operator's Certificate for Water and Sewer would be an asset.
- Class 2 Water Distribution and Class 2 Waste Water would also be an asset.

### QUALIFICATIONS AND EXPERIENCE:

- Four (4) years of practical and applied experience in Civil or Environmental Engineering.
- Experience using specialized software (ex: GIS or AutoCad) would be considered an asset.
- Experience with asset management would be considered an asset.

### Additional Information:

- **Job Status** – Full time
- **Benefits** – Competitive salary and comprehensive benefits package including pension
- **Application Deadline** – This position will remain open until a suitable candidate is found

### To Apply:

Please submit your resumes and cover letters directly to [careers@weyburn.ca](mailto:careers@weyburn.ca) . The City of Weyburn thanks all applicants for their interest in this employment opportunity but only those applicants invited for an interview will be contacted.