



Weyburn Arts Council Submission Guidelines

The Weyburn Arts Council accepts exhibition proposals on an ongoing basis. These are reviewed quarterly by our Curator and our Exhibition Proposal committee. Exhibitions are generally programmed two to three years in advance, with the majority of exhibitions and projects resulting from direct invitations. We welcome the opportunity to review new projects, but we are limited in our ability to accommodate all submissions for exhibitions, especially from artists outside Saskatchewan.

Submissions must include:

- An introductory cover letter introducing yourself
- A short, one-page artist's statement about your work
- A curriculum vitae (CV) *if applicable*
- Your current contact information and email address
- A list of works with title, date, media and dimensions/duration
- Clearly labeled support materials and images

In the event that the proposed artworks have not yet been produced, please provide a detailed description of the intent in addition to support material featuring your past work.

Submissions by Mail

Your submission will be returned if you clearly express your wish for it to be, and if it is accompanied by a self-addressed envelope with the required postage. If you would like your submission kept for later consideration, please note that as well.

CDs, DVDs, and printed images may be submitted using the following guidelines:

- Individual images must be PC-compatible JPEGs
- All PDF documents must be PC-compatible and must not exceed 10MB.
- Videos must be PC compatible and viewable using Windows Media Player.

Weyburn Arts Council is not responsible for lost or damaged submissions. Please do not submit original artworks. To submit, please mark clearly "Exhibition Proposal" and mail to:

**Credit Union Spark Centre
c/o Curator
540 5th St NE
Weyburn, SK
S4H 1A1**

Submissions by E-mail

Images, PDFs and videos must conform to the above guidelines. If your support materials can be viewed on your website, please provide the specific web address. We will not review web pages that do not directly relate to your proposal.

To submit, please enter "Exhibition Proposal" into the subject line and email our Curator at:

weyburnartscouncil@weyburn.ca

All mass e-mails not following the above guidelines will be automatically deleted.

Please keep the following in mind:

- We read all submissions sent to us. We will not respond back to submissions unless we are interested in exhibiting your work. There is no need to send multiple follow-up emails on your submission.
- We are a very small staff of one, dedicated employee with a handful of volunteers. Please make sure to familiarize yourself with our venues before sending us your submission.
- Our venues are:
 - **Gallery at the Spark Centre:** our largest gallery is located on the main level of the Credit Union Spark Centre. It features provincial and national artists, well known artists from SE Saskatchewan and our long running Peoples' Choice Exhibition. This gallery is capable of booking multiple exhibitions at the same time, or just one larger exhibition. Typically books a year in advance.
 - **The Credit Union Gallery:** perfect for first time exhibitors. Our Curator will work with you to help make your show cohesive in message, medium and more. (currently booking in 2022)

Our galleries program in three month installations.