



CITY OF WEYBURN

157 3rd Street NE | PO Box 370

Weyburn, SK | S4H 2K6

P: (306) 848-3200 | F: (306) 842-2001

PREAUTHORIZED PAYMENT FORM PROPERTY TAX ACCOUNT

Name: _____ Roll Number: _____

Property Address: _____

I/We hereby authorize my/our bank:

Financial Institution: _____ Branch Location: _____

Transit # (5 digits): _____ Bank Code (3 digits): _____ Account #: _____

_____ Change Bank Information _____ Stop PAP – Effective: _____

To debit my/our account as indicated above in the amount of \$ _____ on the:

_____ 15th day of each month (Monthly – M)

_____ End of each month (Monthly – E)

_____ 15th & end of each month (Bi-monthly – T)

_____ Every second Friday (Bi-weekly) (X or W)

Beginning (dd/mm/yyyy): _____:

- This authorization may be cancelled at any time upon written notice by me/us;
- Payments dishonoured as N.S.F. are subject to a \$15.00 service charge;
- After three (3) such dishonoured payments, the plan will be cancelled by the Finance Manager or Taxation Officer of the City of Weyburn;
- No penalties will be levied on the outstanding balance from August to December;
- Taxes must be current to qualify for this program; and
- In the event of a change of residence on the above noted property, or a change in bank account, it is the responsibility of the property resident to immediately notify the City of Weyburn.

(Signature)

(Date)

(Telephone)

(Email)

***Please provide a void cheque with your completed form**

Forms and void cheques can be submitted in person at City Hall during regular business hours, or emailed to propertytax@weyburn.ca

