



City of Weyburn  
157 3rd St. NE | PO Box 370 | S4H 2K6  
weyburn.ca



# Local Government Election 2024

City of Weyburn  
South East Cornerstone School Division No. 209  
Holy Family Roman Catholic Separate School Division No. 140

## Candidates Booklet

# Forward

“As the Returning Officer, I urge all potential candidates to thoroughly read this guide to understand the responsibilities and opportunities of serving on the Weyburn City Council. Your participation is vital to our democratic process, and if you are considering running, I encourage you to submit your nomination.”

- Tina Clay, City of Weyburn Returning Officer

This document has been prepared as a guide to assist individuals who are interested in becoming candidates in municipal Council or a School Board Trustee.

The material presented highlights pertinent information and an overview of the election process in Weyburn, Saskatchewan and requirements to run as a candidate.

The information contained in this document has been compiled from the various statutory provisions as follows:

- [The Local Government Election Act, 2015](#)
- [The Local Government Election Regulations, 2015](#)
- [The Cities Act](#)
- [The Education Act](#)
- [The Procedure Bylaw 2018-3390](#)



For further information on the materials contained in this document or if you have any questions in regard to municipal and school board elections, contact the Returning Officer for the City of Weyburn and Associate Returning Officer for the Public and Separate School Divisions (Tina Clay) at 848-3209 or [election@weyburn.ca](mailto:election@weyburn.ca).

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# Potential Candidates

Every four years, City of Weyburn voters elect a mayor and six councillors. Decisions made by these leaders have an impact on citizens' quality of life, well-being, access to services and much more. This guide contains information about rules for municipal elections, such as who is eligible to run for office, nomination requirements, and rules about campaigning.

The Returning Officer is responsible for all matters relating to an election, including calling for nominations, receiving nominations, appointing election officials, and receiving and declaring election results.

The *Local Government Election Act, 2015* amendments took effect in January 2024. Those familiar with rules for the 2020 municipal and school board elections should be aware of changes to the legislation. View the **complete list of amendments** provided by Government Relations.

## Roles and Responsibilities

### For Mayor and Candidates

City Council consists of a Mayor and six Councillors elected for a term of four (4) years (November 2024 to November 2028).

### For School Board Trustees

The South East Cornerstone School Division No. 209 has two (2) positions on the Public School Board to be elected for a term of four (4) years (November 2024 to November 2028).

Holy Family Roman Catholic Separate School Division No. 140 has two (2) positions on the Separate School Board to be elected for a term of four (4) years (November 2024 to November 2028).

### City Bylaws

Local legislation is in the form of bylaws. Generally, these remain in effect until they are amended or repealed.

Numerous bylaws have been enacted and are available for viewing on the City of Weyburn's website [www.weyburn.ca](http://www.weyburn.ca). Section 8 of *The Cities Act* gives council the general power to pass bylaws that are considered expedient for:

- a) the peace, order and good government of the city;
- b) the safety, health and welfare of people and the protection of people and property;
- c) people, activities and things in, on or near a public place or place that is open to the public.

## Council Powers

The Province of Saskatchewan, through The Cities Act and The Planning and Development Act, sets out the powers of municipal governments. City Council can do only those things which the above Acts say it can do.

The Mayor is the Chief Executive Officer of the City. The City Manager is the Chief Administrative Officer of the City and is in day-to-day charge of City operations and employees.

## Council Role

All decisions of Council must be made at a meeting open to the public at which a majority of Council members are present. As a participant in these meetings, it is important to listen to other members of Council and to collectively reach decisions that are in the best interest of the municipality.

An individual member of Council does not have the power to commit the municipality to any expenditure or to direct the activities of the municipal employees. The Council as a whole may perform and exercise the duties and powers imposed and conferred by legislation only by passing resolutions.

## Council Responsibility

The Council's job is to make decisions about municipal services, establish policies and to provide direction for the operation of the municipality. Council must also ensure that the municipality's financial resources are used as efficiently as possible.

The jurisdiction of Council is exercisable only within the boundaries of the City of Weyburn unless otherwise expressed by legislation.

## Council Meetings

Regular Meetings of City Council are held the second and fourth Monday of each month at 6:00 p.m. Meetings of City Council in Strategic Planning & Priorities are held at 5:00 p.m., prior to Regular Council Meetings. The Mayor attends special meetings, committee and board meetings, and various public meetings and functions with several of these meetings occurring in the evenings.

All meetings are conducted in accordance with the *Procedures Bylaw 2018-3390*, which is available on the city's website, and a hard copy will be provided to you, if elected.



## Council

Mayor and Council are part of a team that will develop and evaluate policies and programs for the municipality. Council ensures that services are delivered to residents and property owners in the most efficient way possible.

The City of Weyburn has an Information Technology Allowance which provides financial support to City Council for the purchase of electronic equipment to assist Council in the duties of their position.



## Mayor

The Mayor is the Chief Executive Officer of the City and is elected for a four (4) year term.

The Mayor is a member of Council and a member of all Council Committees and of all bodies established by Council. In addition to all of the duties that a Councillor has, the Mayor is also responsible for:

- a) chairing the Regular Council Meetings and ensuring the Procedures Bylaw rules are followed;
- b) along with the City Clerk, signing all bylaws which City Council passes, as well as contracts and agreements, in accordance with The Purchasing Policy guidelines, which the City enters into;
- c) represents the City of Weyburn, often bringing greetings at public functions, grand openings, and other events requested.

An office at city hall is provided for the mayor, as well as administrative assistant services.

The annual salary of the Mayor in 2024 is \$61,475.18, plus \$139.17 per diem for each day on out-of-town business. Group Insurance coverage is available.

# Councillor

In general terms, councillors have the following duties:

- a) to represent the public and to consider the welfare and interests of the City
- b) to participate in developing and evaluating the policies, services and programs of the City;
- c) to participate in Council meetings and Strategic Planning & Priorities meetings of Council and meetings of other bodies to which they are appointed by Council;
- d) to ensure that administrative practices and procedures are in place to implement the decisions of Council;
- e) to keep in confidence matters discussed 'In-Camera' at a Council or Strategic Planning & Priorities meeting until discussed at a meeting held in public;
- f) to maintain the financial integrity of the City; and
- g) to perform any other duty or function imposed on Councillors by The Cities Act or any other Act or imposed by Council.

Councillors are elected for a four (4) year term. Although the position of Councillor is considered to be part-time, there is a substantial time commitment involved. Apart from attending Council meetings, Councillors are required to sit on approximately three other City appointed Committees or Boards.

Each Councillor is appointed Deputy Mayor for two (2) months every year to fulfill the obligations of the Mayor in his/her absence, and to assist the Mayor in areas such as providing civic greetings to public events.

Offices are not provided at City Hall for Councillors; however, a city email, a desk, telephone and administrative services can be made available when required. The annual salary for Councillors in 2024 is \$21,828.04, plus \$139.17 per diem for each day on out-of-town business. Group Insurance coverage is available.

## Election Resources for Citizens Considering Running for Municipal Council

The Ministry of Government relations, in consultation with the municipal associations (Saskatchewan Association of Rural Municipalities, Saskatchewan Urban Municipalities Association, Urban Municipal Administrators Association of Saskatchewan and Rural Municipal Administrators' Association), developed the following resources geared toward citizens who are thinking about running for municipal council:

- Guide: [Consider Running for Municipal Council - Guide](#)
- Consider Running for Council Video Series – Four Pre-recorder videos that break down the guide content into shorter video clips by topic.
  - [Democratic Governance, Purpose of a Municipality and the Role of Council](#)
  - [Learn more about your Municipality, Consideration before Running for Council, Time Commitment and Responsibilities](#)
  - [Key Standards and Values and Responsible Conduct of Council Members](#)
  - [How to Run for Council, Campaigning and Key Documents after Being Elected](#)

# INFORMATION FOR SCHOOL BOARD TRUSTEES

The City of Weyburn conducts elections for both the local public and separate school divisions. Potential candidates can find nomination forms at [www.weyburn.ca/elections](http://www.weyburn.ca/elections).

For additional information regarding the 2024 school boards elections, please see the [South East Cornerstone Public School Division](#) and/or the [Holy Family Roman Catholic Separate School Division](#).

## Public School Board Trustee

For information regarding the position of public school board trustee, please contact the following: [South East Cornerstone Public School Division](#)  
80A 18th St. NE

Shelley Toth  
*Superintendent of Division Services/CFO/Returning Officer*  
(306) 848-0080  
[shelley.toth@secpsd.ca](mailto:shelley.toth@secpsd.ca)

## Separate School Board Trustee

For information regarding the position of separate school board trustee, please contact the following: [Holy Family Roman Catholic Separate School Division](#)  
103 - 433 4th St. NE

Georgia Hanwell  
*CFO/Returning Officer*  
(306) 842-9414  
[georgia.hanwell@holyfamilyrcssd.ca](mailto:georgia.hanwell@holyfamilyrcssd.ca)



# Council Candidate Information

## Code of Ethics

Members of Council are expected to sign and abide by the 'Code of Ethics' Bylaw 2016-3243.

## Public Disclosure Requirements

Section 116 of The Cities Act requires Council members to file a "Public Disclosure Statement" with the City Clerk, within 30 days after being elected, like the form submitted with Nomination papers, in order to reflect information which could create a conflict of interest. Appointments can be set with the City Clerk between November 15 – 24, 2024.

The form requires the disclosure of Employer, Corporate Interests, Partnerships, Business Arrangements, Property Holdings, Contracts and Agreements that the members of Council, his or her spouse or dependent child has. Every member of Council who has any change in any of the information provided therein is to provide an update as soon as is reasonably practical and if not contained within the Form when a Conflict of Interest is stated, then at that time.

The City Clerk is required to make each public disclosure statement available for public inspection during normal business hours.

## Election Day

Election Day is Wednesday, November 13, 2024. Polls will be open from 9:00 a.m. to 8:00 p.m.

## Inaugural Meeting

An Inaugural Meeting of the newly elected Council Members has been set for Monday, November 25, 2024 at 6:00 p.m. in Council Chambers on the second floor of City Hall. At this meeting the newly elected Council Members will officially become the Council of the City of Weyburn for the next four-year term.

## Balance of 2024 Meetings

As stated earlier, Regular Council Meetings are typically set late in the year for the following year. The public is welcome to attend any of these meetings to view the proceedings. Please note all Council meetings commence at 6:00 p.m. sharp. If necessary, there will be a Strategic Planning & Priorities meeting prior to the Regular Council meeting at 5:00pm. Meetings scheduled following Election Day to the end of the year are:

**Inaugural Meeting - November 25**

**Regular Meeting on December 9**

## City Council Orientation Workshops & Convention

Administration will provide Orientation Workshops for the Council members on November 25th following the Regular Council meeting, December 2nd from 4:00 – 8:00pm and on December 9th following the Regular Council meeting. Facility Tours will take place November 25, 2024 – January 31, 2026. An information package will be provided for all Council Members.

# Nominations

The Returning Officer will place an advertisement in the City Page of the Weyburn Review on Wednesday, September 25, 2024, calling for nominations. Nomination papers may be filed with the Returning Officer, located in City Hall, any time during normal office hours (8:00 a.m. to 4:30 p.m. Monday through Friday) from Wednesday, September 25 to Tuesday, October 8, 2024.

## Nomination Day

Nomination day is Wednesday, October 9, 2024.

On Nomination Day, nomination papers will only be accepted between the hours of 9:00 a.m. and 4:00 p.m. After 4:00 p.m. on October 9, 2024, nominations will be closed.

## Nomination Paper

A person may be nominated as a candidate for election by submitting to the Returning Officer, any time during normal officer hours (8:00a.m. to 4:30 p.m.), Wednesday, September 25, 2024, to Tuesday, October 8, 2024 and on Wednesday, October 9 from 9:00 a.m. to 4:00 p.m., for the following:

- a) the Mayor or City Councillor by submitting a 'Nomination' paper in Form I of the Local Government Election Regulations, 2015
- b) School Board Member by submitting a 'Nomination for School Board' paper as shown in Form J of the Local Government Election Regulations, 2015

Subject to the requirements of this section 67(2) of The Local Government Elections, 2015 Act, Nomination papers may be submitted:

- a) personally, or by agent by personal service to the Returning Office at City Hall – 157 3rd Street NE, Weyburn;
- b) by registered or ordinary mail to P.O. Box 370; Weyburn, SK; S4H 2K6;
- c) by fax to (306) 842-2001; or
- d) by email to [cityclerk@weyburn.ca](mailto:cityclerk@weyburn.ca) or [election@weyburn.ca](mailto:election@weyburn.ca)

A nomination paper must be signed by:

- a) In the case of nomination for a Mayor or City Councillor, by at least five (5) eligible voters of the City of Weyburn;
- b) In the case of nomination for a School Board, by at least ten (10) eligible voters as laid out in the Nomination form.

As per Section 67(6)(d) of the Local Government Election Act, the nomination paper for Mayor and Councillor must be accompanied by a completed Public Disclosure Form and will be provided along with the nomination paper.

No nomination is complete unless it is completed in its entirety and the nominee's acceptance of nomination statements is signed by the person nominated and must be witnessed by two people and in the case of the office of Mayor or Councillor must be accompanied by a completed Public Disclosure Form.

Nomination papers are open for public viewing at the Returning Office at City Hall during regular office hours.

## Withdrawal of Nomination

A person who has been nominated may withdraw his or her nomination by filing with the Returning Officer, a written statement to that effect, signed by the person and two witnesses or by the Returning Officer, at any time during normal office hours during the period from receipt of the person's nomination until 24 hours after the close of nominations (4:00 p.m., Thursday, October 10th, 2024).

# Other Requirements

- Only one person can be nominated for election on each nomination paper.
- An elector may sign the nomination papers of more than one person.
- No candidate shall nominate himself/herself.
- The onus to file a bona fide nomination paper is on the person nominated for election to an office.
- No person can be nominated as both mayor and councillor of the same municipality.

## Receipt for Nomination Paper

If a nomination paper is submitted to the Returning Officer within the time specified, the Returning Officer shall, if satisfied that the form is complete, issue a receipt in the prescribed form to the candidate or the candidate's agent.

## Candidate Profile

In order to assist voters in the election process, all candidates for Mayor and Councillor may submit candidate profile information from Thursday, October 10 to Friday, October 18th at noon. This information will be posted on the City's website. The profiles may include a statement of up to 150 words, a recent head-and-shoulders photograph of the candidate and contact information.

Candidates may submit profiles by e-mail to [election@weyburn.ca](mailto:election@weyburn.ca) or in hard-copy format to the Returning Office at 157 3rd Street NE.

The Returning Officer and the City of Weyburn are not responsible for verifying or investigating the accuracy of information provided, or for the content or accuracy of contact information.

The Returning Officer reserves the right to refuse to include any statement deemed to be obscene or offensive.

- Statements, excluding contact information, must be a maximum of 150 words. Statements in excess of 150 words will be reduced to end at the last complete sentence or phrase within the 150 word limit.
- Photographs should be good quality, color, head-and-shoulder shots, minimum size 4X6 inches (prints) or 300 dpi digital images (in jpg or tiff format). By submitting these images, you consent to their use by the City of Weyburn on the City website.
- The contact information must be limited to two telephone numbers, one fax number, one e-mail address, one website address and one street address.
- Statements must be limited to information about the candidate, any organization endorsing the candidate and the candidate's platform.
- Statements must be submitted in English only.
- The Returning Officer will not edit statements except to reduce the length to 150 words. Incorrect spelling and grammar, or other obvious errors, will not be corrected.
- There will be no changes or revisions to the statements after the closing period of noon, Friday, October 18th.
- All profiles and photographs must be submitted by noon, Friday, October 18th. Candidate profiles will be posted after this deadline.
- For candidates who choose not to submit profile information, or who fail to submit appropriate information within the timeline, the candidate name will appear in the candidate profiles with the notation "Candidate profile not available" will appear in the photo space.
- The Returning Officer and the City of Weyburn are not responsible for verifying or investigating the accuracy of information provided, or for the content or accuracy of contact information.
- The Returning Officer reserves the right to refuse to include any statement deemed to be obscene, offensive or defamatory.
- For more information, please contact the Returning Officer at 848-3209 or by email at [election@weyburn.ca](mailto:election@weyburn.ca).

## Less or Equal than Vacancies

Upon the close of nominations, if the number of the persons remaining in nomination is equal to the number required for that elected office, then all candidates nominated shall be declared duly elected and notice in the prescribed form will be given.

Upon the close of nominations, if the number of the persons remaining in nomination is less than the number required for that elected office, then all candidates nominated shall be declared duly elected and a second call for nominations in the prescribed form will be advertised for the remaining vacant office(s).

## Order of Names on Ballot

The Returning Officer has determined that the order of the names on the ballot for the offices of Mayor, Councillor and School Boards will be determined by pulling the names out of a receptacle in accordance with Section 91(2)a of The Local Government Election Act, 2015.

# Important Dates

## Advance Poll

An advance poll will be available for eligible electors at the following times and location:

- Thursday, November 7, 2025 from 5:00 to 9:00pm *Credit Union Spark Centre (540 5th Street N.E)*
- Saturday, November 9, 2024 from 1:00 to 5:00pm *Credit Union Spark Centre (540 5th Street N.E)*

## Special Poll

Special polls are only intended for the patients and residents receiving care in the facility in which the poll is being held. Special polls will take place at: Weyburn General Hospital, Weyburn Special Care Home and Tatagwa View.

- Wednesday, November 13th: 1:00 – 3:00pm

## Homebound Poll

A mobile poll is for an elector who, because of disability or limited mobility, is unable to attend at an established polling place to vote, and upon application to the Returning Officer, will be attended to by an election official at their place of residence. The Returning Officer will place an advertisement in the Weyburn Review on Wednesday, October 9, 2024, outlining the procedure to enable eligible electors to vote by way of a homebound poll. A homebound poll will be available on the following days:

- Wednesday, November 6, 2024 Time – as required
- Thursday, November 7, 2024 Time – as required, if required

## Mail-in Ballot

The City of Weyburn provides the option of Mail-in Ballots for voters who anticipate not being able to vote on Election Day or the dates of the Advance Polls. Council has passed a bylaw to set out the process to be followed for the Mail-in Ballots as set out in The Local Government Election Act, 2015.

The candidates or their agents have the right to be present during the counting process of the Mail-in Ballots which will take place at 8:00 p.m. at City Hall on Election Day.

## Election Day

Election Day is Wednesday, November 13, 2024. All polls will be open from 9:00 a.m. to 8:00 p.m.

## Election Results

On election night candidates may call 848-3209 for unofficial information on results or go to the City webpage at [www.weyburn.ca](http://www.weyburn.ca). Results will be officially declared by the Returning Officer at 12:00 p.m. on Friday, November 15, 2024, in the Returning Office on the main floor of City Hall.

# Qualifications of Candidates

## Municipal Candidates

A person is qualified to be nominated and to hold office as Mayor or Councillor if the person:

1. on the day of the election, is at least 18 years of age;
2. at the time he or she submits the nomination paper, is a Canadian citizen, has resided in Weyburn for at least three consecutive months, immediately preceding the date on which he or she submits the nomination paper and in Saskatchewan for at least six consecutive months, immediately preceding the date on which he or she submits the nomination paper.

None of the following persons are qualified to be nominated or elected to hold office as a member of Council:

- a judge of a court
- an auditor or solicitor of the municipality

No person is disqualified from being nominated, elected or holding office as a member of Council by reason of having an interest in a contract with the City.

An employee of the City of Weyburn, who may be interested in being nominated for the office of Mayor or Councillor must first obtain a leave of absence in accordance with subsection 2-54(1)(a) of The Saskatchewan Employment Act. If an employee on leave of absence is successfully elected, the employee is deemed to have resigned from his/her position on the day before the day on which he or she is declared elected.

A person can run for the office of Mayor or Councillor and for a seat on the School Board providing they qualify for the offices they wish to run in.

## School Board Candidates

1. is an elector of the school division on the day of the election;
2. at the time he or she submits the nomination paper is a Canadian citizen and has resided in the School Division for at least three consecutive months and in Saskatchewan for at least six consecutive months immediately preceding the date on which he or she submitted the nomination paper.

An employee of a Board of Education who may be interested in being nominated as a board member for a school division must first obtain a leave of absence in accordance with subsection 2-54(1)(a) of The Saskatchewan Employment Act. If an employee on leave of absence is successfully elected, the employee is deemed to have resigned from his/her position on the day before the day on which he or she is declared elected.

# Rules of Residence

The following are the rules of residence, as set out in Section 3 of the *Local Government Election Act, 2015*:

- a) the residence of a person is the place in which the person's habitation is fixed and to which, when the person is absent from that place, he or she has the intention of returning.
- b) a person who is temporarily absent from the place where the person's habitation is fixed does not lose his or her residence.
- c) no person, while he or she remains in Saskatchewan, loses his or her residence until he or she has acquired another residence; and
- d) no person has more than one residence in Saskatchewan and, if the person has more than one home in Saskatchewan, he or she shall elect one home as his or her residence.

# Eligibility to vote

The following are the rules for qualified electors, as set out in Section 36 of the *Local Government Election Act, 2015*:

Every person is qualified to be registered as an elector in a municipality:

- (a) who is a Canadian citizen on the day of the election;
- (b) who is of the full age of 18 years on the day of the election; and
- (c) who, on the day of the election:
  - (i) in the case of a municipality:
    - (a) has resided in the municipality, or on land now in the municipality, for at least three consecutive months and has resided in Saskatchewan for at least six consecutive months immediately preceding election day;
    - OR**
    - (b) is the owner of assessable land situated in the municipality, or of land now situated in the municipality, for at least three consecutive months and has resided in Saskatchewan for at least six consecutive months immediately preceding election day.
  - (ii) in the case of a school division:
    - (a) has resided in the school division, or on land now in the school division, for at least three consecutive months and has resided in Saskatchewan for at least six consecutive months immediately preceding election day; To qualify to be registered as an elector in any election held in a separate school division, the person shall, in addition to the requirements set out above, be of the religious faith of the minority that established that separate school division, whether Protestant or Roman Catholic, and, on being registered as an elector in that separate school division, that person does not qualify to be registered as an elector in respect of any other school division.
    - (b) has resided in the school division, or on land now in the school division, for at least three consecutive months and has resided in Saskatchewan for at least six consecutive months immediately preceding election day; To qualify to be registered as an elector in any election held in a separate school division, the person shall, in addition to the requirements set out above, be of the religious faith of the minority that established that separate school division, whether Protestant or Roman Catholic, and, on being registered as an elector in that separate school division, that person does not qualify to be registered as an elector in respect of any other school division.

A person who is registered as an elector in a public school division is not qualified to be registered as an elector in respect of any other school division.

# Additional Information



## FORM OF BALLOT

The ballot will contain the names of all duly nominated candidates arranged in the order that names are withdrawn from a receptacle. **The information printed on the ballots respecting the candidates will be based on the information provided on the Candidate's Acceptance Form. Candidates are, therefore, encouraged to complete the form carefully.**



## CANDIDATE AGENTS

Candidates and/or not more than two of their duly authorized agents are allowed to be present in the polling place during the hours the poll is open. Candidates and/or one of their agents are allowed to be present in the poll during the count of the vote.

Candidates wishing to appoint agents must complete an "Appointment of Candidate's Agent" form for each agent. A copy of the form has been included with this information package. Additional copies of the form are available from the Returning Officer in City Hall. The Agent must present the appointment form to the deputy returning officer at the poll and must make a declaration before the deputy returning officer. Once the agent makes the declaration, the agent is permitted to be at the poll in a location designated by the deputy returning officer so that he or she may observe the conduct of the election.

An agent is permitted to observe, but in no way interfere with, the process of the election. During the time that the poll is open, an agent may object to the entitlement of any person intending to vote if the agent has reason to believe the person is not entitled to vote. In such cases, the deputy returning officer will re-confirm the information sworn on the registration/poll book form with the voter. If the voter indicates that the declaration is correct:

- the objection raised by the agent will be noted on the registration/poll book form; and
- the name of the agent raising the objection will be noted; and
- the entry will be initialed by the deputy returning officer.

Should the voter indicate that he or she made a mistake in completing the registration form and is not entitled to vote:

- the information will be noted on the registration/poll book form; and
- the voter will not be issued a ballot and will forfeit the right to vote.

At the close of the poll, agents may only observe the counting of the ballots, as set out in Bylaw 2020-3418, 'The Automated Vote Tabulating Bylaw', but shall not assist or handle the ballots in any way.



## COUNTING BALLOTS

In the presence of candidates or their agents, the deputy returning officer shall perform the counting of the votes as set out in Bylaw 2020-3418, The Automated Vote Tabulating Bylaw.

**Candidates are requested to ensure that their agents are aware of the above provisions, to avoid confusion during the counting of the ballots.**



## TIE VOTE

Section 141 of the *Local Government Election Act, 2015* states:

- (1) Where, on the addition of the votes, two or more candidates for any vacant office have an equal number of votes, the returning officer shall:
  - (a) write the names of those candidates separately on blank sheets of paper of equal size, colour and texture;
  - (b) fold the sheets in a uniform manner and so the names are concealed;
  - (c) deposit them in a receptacle; and
  - (d) direct a person to withdraw one of the sheets.
- (2) The candidate whose name is on the sheet withdrawn pursuant to Subsection (1) shall be declared elected.
- (3) Subsections (1) and (2) apply mutatis mutandis in the case where there is more than one office to be filled



## REQUEST FOR RECOUNT

After the Returning Officer has declared the official results of a vote, any elector or candidate in the municipality may request a recount where:

- the difference between the number of votes cast for any elected member and the candidate having the next highest number of votes is less than the number of ballots “counted but objected to” plus all “rejected ballots” except those on which no vote was made.

The person requesting the recount must deliver a notice to the Returning Officer within ten (10) business days of the declaration of the results of the vote. Notices for requesting a recount may be obtained from the office of the Returning Officer in City Hall.

Within four (4) business days of receipt of a request for a recount, the Returning Officer shall:

- issue a certificate stating that the applicant named in the certificate has requested a recount; and
- present the certificate to a judge and deliver a copy of it to the person who requested the recount; and
- request the judge to appoint a time and place for a recount of votes cast at the election which is the subject of the request.

Upon receipt of certificate from the Returning Officer, the judge shall appoint a date that is not later than 10 days after the date of the request and a place for the recount of the votes. Within four days after making the appointment of the date for the recount, the Returning Officer shall serve a true copy of the appointment on the applicant and on any other persons that the judge may direct.

Where a person has applied for a recount as described above and the Returning Officer fails to submit the application to a judge, or where a person feels that there were irregularities at the polls or in the counting of the ballots, the person may apply by affidavit to a judge for a recount within 10 business days after the day on which the Returning Officer has declared the results of the election. The judge will:

- review the application; and
- decide if a recount should be held; and if so
- shall appoint a time and place to recount the votes cast at the election; and
- shall give written notice of the time and place at which he will recount the votes to the applicant and any other person that he may direct.

At the time and place appointed for the recount, the Returning Officer shall attend with the ballot boxes and all documents in his or her possession related to the election. Each candidate and his/her agent are entitled to be present at the recount.

The judge shall receive the ballot boxes from the Returning Officer and proceed with the recount of the ballots with respect to the election in question. On completion of the Judge’s examination of the ballots, the Judge shall:

- count the votes given on all the ballots which have not been rejected; and
- prepare a written statement of the results; and
- provide the Returning Officer with a certified copy of the results.

The Returning Officer shall immediately post in her office, the results of the election.

The cost of a recount shall be as determined by the Judge and shall be in any manner and proportions that the Judge may determine having due regard for any of the costs, charges, and expenses that, in the Judge’s opinion, have been caused by unfounded allegations, objections or vexatious conduct on the part of the applicant or the respondent. Where the Judge so orders, the cost shall be taxed on the tariff of costs of the court.

# Advertising and Promotions

## Activities

The following sections of The Local Government Election Act, 2015 apply concerning promotional materials:

### Section 176

During the hours that the poll is open, no candidate, no agent or any candidate nor any other person shall, in the polling place or within 100 metres of the building in which the poll is held:

- (a) canvass or solicit votes; persuade or compel
- (b) a person to vote or refrain from voting; make any communication to a person
- (c) intending to vote otherwise than through the Deputy Returning Officer; or display, distribute or post campaign signs, a specimen ballot for a person whose name is on the ballot for election, or any other material purporting to explain how to vote, or leave any of the preceding materials in a voting compartment.
- (d)

### Section 177

No person shall directly or indirectly induce a person to display his ballot in a manner that reveals how he/she has voted.

**Section 182** Every visual, printed, audio, electronic, digital, radio or television broadcast advertisement, other than those provided for under this Act, having reference to an election or a vote on a bylaw or question shall include on the face of the advertisement, the name of the candidate on behalf of whom the advertisement is being distributed and the name of the person who has authorized its printing, display and distribution.



# Political and Campaign Signs

Pursuant to subsection 4.8 of City of Weyburn Zoning Bylaw No. 2020-3412, no sign structure shall be erected without first obtaining a permit from the City of Weyburn Building Department.

Pursuant to subsection 4.8 of City of Weyburn Zoning Bylaw No. 2020-3412, the following regulations shall apply to the construction, maintenance, location, relocation, placing and removal of political and campaign signs on City of Weyburn owned or controlled property.

1. No signs shall be placed on property owned or controlled by the City of Weyburn except as permitted in these regulations
2. The signs must comply with the illumination regulations of the Zoning Bylaw.
3. The signs shall not be erected prior to the date on which the election writ is issued; or in the case of the municipal elections, not before one month prior to the election date.
4. The signs shall be removed and the location placed in its original condition within three days of the date of the election.
5. The signs shall not exceed 32 square feet in aggregate area.
6. Sign owners shall be responsible for damage caused to trees, shrubs and/or underground services on the site resulting from placing the sign.
7. The sign support shall be sufficient to adequately hold the sign in place for the duration.
8. All signs shall be located a minimum of one hundred feet from an intersection or railway crossing, and be placed within the right-of-way furthest from the traffic lane.
9. No sign shall be placed in such a way that it faces into a T intersection.
10. Nothing in these regulations shall restrict the City of Weyburn's Development Officer from requiring the repair, alteration, or relocation of a sign he considers unsafe or in a hazardous location.
11. The signs shall be placed within the following corridors:

## **5th Ave. NW**

- North side – King St. to west side of Assiniboia Park School
- North side – 13th St. to 16th St.
- North side – 16th St. to 18th St.

## **16th St.**

- Both sides – Hwy 39 intersection north to drainage ditch
- East side – East Ave. to Warren Ave.
- West side – East Ave. to 1st Ave. NW
- East side – Clark Ave. to 5th Ave. NW
- West side – 1st Ave. NW to 5th Ave. NW

## **1st Ave. NW**

- North side – Tatagwa View entrance road to 100 ft. from river
- Both sides – 50 ft. from river to Hunt St. (must be 50 ft. from any billboard)

## **1st Ave. NE**

- Both sides – 13th St. to 16th St.
- Both sides – 18th St. to 20th St.

## **Highway No. 35**

- West side – North side of 5th Ave. NE intersection to city limits
- East side – Dyke north to city limits
- East side – 10th Ave. SE to Livestock Exchange property (must be 50 ft. from any billboard)

## **Highway No. 39**

- North side – Queen St. to former CN railway crossing
- North side – 500 ft. east of the east side of the 4th St. bridge to city limits
- South side – Queen St. to a point 400 ft. SE of the former CN railway crossing

*\* in all cases sign must be 50' ft. from any billboard.*

# Appendix

## Appendix "A"

FORM T

[Subsection 104(1) of the Act]

### APPOINTMENT OF CANDIDATE'S AGENT

This is to certify that \_\_\_\_\_  
(name)

of \_\_\_\_\_  
(address)

is authorized to attend at Polling Area No. \_\_\_\_\_

located at \_\_\_\_\_  
(address or place)

on the \_\_\_\_ day of \_\_\_\_\_, 2024, as my agent

Dated this \_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Candidate