
Title:	Critical Task List
Adopted on:	August 5, 2020
Adopted by:	City Manager
Jurisdiction of Policy:	Safety Coordinator
Effective Date:	March 4, 2021

Public Works:

1. Working in traffic/traffic accommodation (proper signage, flagman)
2. Working with asbestos
3. Traffic lights/power lines
4. Dam – (placing and removing logs)
5. Saw cutting concrete/ asphalt.
6. Rigging and hoisting (tying down materials and equipment)
7. Working around underground utilities
8. Defensive driving
9. Conflict resolution

Parks:

1. Pesticide application
2. Confined space and rescue
3. Trenching
4. Working in adverse weather conditions
5. Aerial platform – boom truck
6. Working in traffic/traffic accommodation (proper signage, flagman)
7. Working near power lines
8. Working with asbestos
9. Powered mobile equipment operation

Water Treatment Plant:

1. Handling chemicals
2. Switching chlorine tonner
3. Ladder use
4. Filter compartment vacuuming
5. Confined entry
6. Entering Chlorine Room

City Hall:

1. Working alone
2. Angry/irate customers
3. Cash deposits to bank
4. Repetitive motions
5. Lifting heavy equipment
6. Being in basement alone
7. Transmission of communicable diseases/illness (Covid-19)
8. Alone outside City Hall on city business (property inspections, travel, etc.)
9. Replacing toner on printers

Fire Department:

1. Operating heavy equipment
2. Working with flammable fuels
3. Driving fire apparatus
4. Filling compressed air cylinders
5. Random strangers entering building
6. Lifting heavy equipment
7. Working with Hazardous Materials
8. Performing maintenance on trucks
9. Cleaning apparatus bays
10. General facility repairs

Facilities Maintenance:

1. Changing chlorine tanks
2. Super-chlorination
3. Filter changing and cleaning
4. Chlorine leak
5. Driving the Zamboni
6. Changing the Zamboni Blade
7. Ammonia Leak
8. Lawn mower operation(ride-on)
9. Confined space
10. Pool Chemical handling

Leisure Centre:

1. Water Rescue Operations
2. Working with Infectious diseases/illness
3. Heavy & awkward Lifting
4. Dealing with angry patrons
5. Working in extreme weather - Sun exposure
6. Pool Chemical exposure
7. Walking on wet, slippery floors