

POSTING: Filtration Plant Operator Level IV

Status: Full-Time Permanent

Re-issued Posting Date – March 30, 2026

Original Posting Date: January 20, 2026

JOB SUMMARY

Reporting to the WTP Superintendent, the Filtration Plant Operator Level IV is responsible for the day-to-day operation and control of the City's water treatment facility. Key accountabilities are to perform work functions that ensure compliance with established policies and procedures, OH&S and government regulations. The Filtration Plant Operator Level IV is responsible for the safe and efficient operation of plant equipment and treatment processes, and for the safe, reliable production and supply of high-quality drinking water for all residential, commercial and industrial customers.

SUMMARY OF RESPONSIBILITIES

Operations

- Maintain water treatment plant systems including oxidation, clarification, coagulation, flocculation, filtration and disinfection to ensure an adequate and safe supply of water;
- Perform cleaning, inspections and general maintenance duties of the water treatment plant and other building components and systems as required;
- Transport and mix chemicals and operate equipment for loading/unloading chemicals;
- Perform daily data collection;
- Complete daily logs and records, track any irregularities in operations and maintenance, and input information into required reports for government agencies, departments and other organizations as required;
- Perform weekly, monthly and yearly tasks including calibration of online and lab instrumentations;
- Perform weekly and monthly data analysis;
- Maintain chemical inventory;
- Perform basic UV operation;
- Perform other duties as assigned by the senior operator /OAR operator or Superintendent of water plant.

Safety

- Ensures procedures and established performance safety standards are met.
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JOB REQUIREMENTS

EDUCATION

- Grade 12 or equivalent.
 - Must satisfy, possess and maintain a valid Class IV Water Treatment Operator Certification from the Saskatchewan Water & Wastewater Certification Board. Consideration would be made for applicants with a valid Class II or Class III Water Treatment Operator Certification
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- Two-year technical program/diploma related to Water Treatment/Environmental Science. An equivalent combination of related formal education and experience in a water treatment environment may be considered as an asset
- Possess and maintain a valid Class 5 Saskatchewan driver's license.

Assets:

- Moderate command of Microsoft EXCEL and WORD
 - Knowledge of SCADA system preferred.
 - Certification in confined space and fall protection required, SCBA and SCOT training preferred. First Aid training considered an asset.
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EXPERIENCE

- Minimum three (3) years' experience as an operator in a water treatment process

SKILLS AND COMPETENCIES

Accountability

- Acknowledges responsibility and takes ownership for actions and mistakes.
- Takes corrective action when things go wrong.

Decision Making

- Makes good decisions even when faced with pressure, tight timelines or incomplete information. Decisions made may contribute to business and operational decisions that affect the department.
- Problems encountered are routine, somewhat repetitive and generally solved by following clear directions and procedures.
- Work is monitored by a supervisor, and work follows precedents and procedures. The incumbent may set priorities and organize work within general guidelines established by a supervisor who is available to resolve problems.
- Proven ability to adapt to changing situations and maintain composure.

Integrity

- Have strong principles that guide work and are credible and honest in commitment and presentation.
- Delivers on promises.

Job Knowledge & Ability

- Basic knowledge and understanding of fundamental concepts, practices and procedures in water filtration, water systems and water sampling as well as plant operation and maintenance with the ability to apply this knowledge in routine situations
- Understanding and application of WorkSafe Saskatchewan regulations and safe work procedures;

Teamwork

- Respects, cooperates and works well with others.
- Understands differences in others and builds effective team relationships.

ADDITIONAL INFORMATION:

- **Status:** Permanent Full-Time
- **Scope:** CUPE Local 90
- **Benefits & Wage:** Starting Wage Class IV \$37.32 Benefits & Pension
Starting Wage Class II \$30.53 Starting Wage Class III \$34.91
- **Internal Applications Accepted until:** February 15, 2026

WORKING CONDITIONS

- Working conditions of this position involve sampling / collecting data, regular maintenance work such as dosing pumps, hoses, chemical tanks, water tanks and climbing ladders.
- Sometimes heavy lifting, pushing and pulling material, and exposure to chemicals. The position requires appropriate training and use of personal safety devices.
- This position may be required to work evenings and weekends and be on-call as required.

To Apply:

Please submit your resume and cover letter with the job you applying to directly to Jihoon Kim Superintendent Water Treatment Plant at careers@weyburn.ca. The City of Weyburn thanks all applicants for their interest in this employment opportunity but only those applicants invited for an interview will be contacted.