

February 3, 2025

To: Mathew Warren, City Manager  
From: Andrew Crowe, Director of Leisure Services  
Subject: WLC Feasibility Study & Concept Plan

### Background

To begin to determine the next steps forward with addressing the structural failure of the Weyburn Leisure Centre pool basin, \$50,000.00 was included within the 2025 budget to conduct a feasibility study and concept planning to be conducted by experienced consultants. Upon completion of the final report, City Council will be provided with next step options.

### Request for Tender

An invitational RFP for consultant services was issued on December 9<sup>th</sup>, 2024, with a closing date of January 31<sup>st</sup>, 2025 at 2:00pm. A total of 4 firms registered to review the RFP with three submitting proposals.

Consultant	Ranking	Proposed Fees
Colliers Project Leaders Inc.	3	\$ 44,000.00
RC Strategies Inc.	1	\$ 49,868.00
Stantec	2	\$ 45,520.00

### Discussion

Proponents were asked to aid with conducting a feasibility study regarding the repair, remodel or replacement of the current indoor Aquatic Centre. Consultants were asked to provide proposals outlining a comprehensive plan including studies, stakeholder engagement and recommendations to be reviewed by City Council to aid in future decision-making.

All proponents were required to include 7 key deliverables within their response, including:

1. Project understanding
2. Detailed methodology
3. Schedules for project delivery
4. Schedule of fees
5. List of team members and their relevant experiences

6. Description of related project history
7. Any additional proposed “value add” items that would enhance outcomes

Following a full review of the submissions received, RC Strategies was selected as the recommended proponent based on their industry leading experience, robust knowledge of recreation facilities and community recreation master planning, and thorough understanding of the importance of community engagement when determining the needs required in a new facility.

RC Strategies provided a detailed resume of specific and relatable aquatic centre feasibility studies conducted for communities exploring facility end of life options or planning for new construction.

The selected proponent also provided a detailed timeline with methodology ensuring that stakeholder engagement activities, conceptual plans, “D” class construction estimates and estimated operating cost projections. The schedule includes activities beginning the second week of February 2025, with the final document and presentation occurring in July 2025.

### Recommendation

It is recommended that the award of the Aquatics Centre Feasibility Study (LEI-2024-03) be awarded to RC Strategies of Sherwood Park Alberta at a cost of \$49,868.00 plus applicable taxes.

Respectfully submitted,



Andrew Crowe  
Director of Leisure Services