



# CITY OF WEYBURN

## Paid-On-Call Applicant Package

### Office of the Fire Chief

55 – 16<sup>th</sup> Street NE | PO Box 370

Weyburn, SK | S4H 2K6

P: (306) 848-3240 | F: (306) 842-1766

[firedepartment@weyburn.ca](mailto:firedepartment@weyburn.ca)

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Dear Applicant:

Thank you for interest in joining the Weyburn Fire Department as a paid-on-call firefighter or auxiliary member.

Serving with our fire department requires commitment, teamwork and willingness to train and respond when needed. These roles can be physically/emotionally demanding and require a significant time commitment however, they also offer a rewarding opportunity to serve and support our community.

The City of Weyburn is a multifaceted municipal organization providing essential services to the community and employment opportunities across many fields. The Weyburn Fire Department is a part of this team and operates as a composite fire and rescue service, consisting of Chief Officers, career firefighters and paid-on-call members. All members are employed by the City; there are no volunteer firefighters.

Over the past few years the Fire Department has seen a steady increase in call volume. Paid-on-call members may respond to approximately 225 emergency responses each year, in addition to regular training requirements.

Please review the information in this recruitment package carefully before completing your application. They outline the qualifications, expectations and commitments associated with becoming a paid-on-call member.

If you have any questions about the recruitment process or which position may be the right fit for you, please contact the WFD:

- [firedepartment@weyburn.ca](mailto:firedepartment@weyburn.ca)
- (306) 848-3240

Thank you for your interest in serving the community of Weyburn.

Sincerely,

Mike Wock  
Acting Fire Chief  
City of Weyburn



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## 2027 WFD Paid-on-Call Recruitment Class

Weyburn Fire Department is recruiting paid-on-call firefighters and auxiliary members for its 2027 recruit class.

Paid-on-call firefighters train and respond as part of WFD's frontline emergency response, while auxiliary members provide specialized support in non-hazardous roles based on department needs and individual skills or experience.

The following dates outline the recruitment process, from application through onboarding and training. Applicants should review the timeline carefully and be prepared to participate in each required stage.

### Number of openings:

Six (6) Paid-on-call Firefighters  
Two (2) Auxiliary members

### Application Period:

August 19 to September 13, 2026

### Recruitment process:

- **Sept. 10:** Department Information Session
- **Sept. 13:** Application Deadline
- **Sept. 19:** Job Skills Assessment
- **Oct. 5-16:** Interviews
- **Oct. 23:** Employment Offers
- **Nov. 3-5:** PPE Fitting
- **Nov. 25, 28-29; Dec. 2 and 30:** Onboarding

### Recruit Class:

January to July, 2027

*\*Training begins Jan. 9, 2027, with sessions held Wednesdays and every other weekend.*

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### PAID ON-CALL FIREFIGHTER POSITION

#### Job Requirements and

#### Qualifications All paid-on-call firefighters must:

- regularly attend Wednesday evening practice sessions (19:00 – 21:00 hours) with a minimum of 75% attendance. Participate in the Weyburn Fire Department's training program on evenings and some weekends;
- be available to respond to emergency incidents 24 hours a day 7 days a week. Emergencies may occur anytime day or night, throughout the year, including statutory holidays;
- successfully complete a one (1) year probationary period and have completed *NFPA 1001 Level 2: Standard for Fire Fighter Professional Qualifications*. (Extensions may be granted at the sole discretion of the Fire Chief in extraordinary circumstances);
- preference given to permanent residents of the City of Weyburn;
- be in good physical condition, able to meet the physical demands of firefighting and participate in and pass a physician administered fit for duty examination;
- have, or obtain within two years, and maintain, a valid Saskatchewan Class 3 Driver's License with air brake endorsement, provide a Driver's Abstract;
- have normal vision with no colour impairment and normal hearing, and have no phobias of height or confined spaces;
- undergo criminal record and vulnerable sector checks by the Weyburn Police Service; and
- be able to communicate effectively, efficiently, and be able to work as a team member.

#### Note:

**Firefighters are not permitted to have facial hair, except a moustache, as per workers' compensation board regulation.**



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## **Additional considerations in evaluating candidates:**

- be permanently employed in the City of Weyburn or Response Area;
- possess a Grade 12 diploma, or equivalent;
- possess a valid Class 3 license with air brake endorsement;
- have previous firefighting experience;
- have first aid training and experience; and
- have experience in construction and/or mechanical trades and/or operation of heavy equipment or vehicles.

**Applicants are responsible for all costs associated with or incurred in completing this application.**

## **Applicants must attach a current resume to the application.**

**Applicants are encouraged to attach documentation pertaining to the conditions listed above. For example:**

- copy of driver's license and current driver's abstract;
- copy of valid relevant certificates (e.g. First Aid/CPR, HAZMAT, ICS, rescue training);
- copy of NFPA 1001 or other relevant firefighting certifications;
- employer's signed consenting to the conditions outlined in this application package.

**Incomplete application packages may not be processed.**



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**Application for Membership**

**Personal Record**

\_\_\_\_\_  
Applicant's Name

\_\_\_\_\_  
Applicant's Permanent Residence and Mailing Address

\_\_\_\_\_  
Home Phone

\_\_\_\_\_  
Home Cell Phone

\_\_\_\_\_  
Work Phone

\_\_\_\_\_  
Work Cell Phone

\_\_\_\_\_  
How long have you lived in the City of Weyburn?

Do you have any phobias (height, enclosed spaces, etc.)? If YES, explain below. A Doctor's note or other supporting documentation will facilitate the application process.    **Yes** ☐ **No** ☐

\_\_\_\_\_  
Applicant's Personal Email Address



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**Education, Training and Employment Record**

**Education:**

Highest level of education completed: \_\_\_\_\_

Post-secondary education:

\_\_\_\_\_

*Attach copies of relevant diplomas, certificates or credentials, if applicable.*

**Specialized Training and Certificates (attach photo copies):**

- First Aid/CPR:      **Yes** ☐ **No** ☐
- Firefighting:      **Yes** ☐ **No** ☐

- Mechanical/Trade: \_\_\_\_\_

- Relevant training/certifications: \_\_\_\_\_

**Driver's License Information:**

Do you hold a valid Saskatchewan driver's license? If yes, please indicate the class, endorsements and any restrictions:

\_\_\_\_\_

*Applicants are encouraged to attach a copy of valid Driver's License and current Driver's Abstract to this application.*

**Employment Information**

Current occupation: \_\_\_\_\_

Employer: \_\_\_\_\_

Do you work shift work? **Yes** ☐ **No** ☐      Hours of Work: \_\_\_\_\_

Will your employer allow you to attend emergencies during working hours? **YES** ☐ or **NO** ☐

*Applicants must attach a current resume to the application.*



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**Personal References (Cannot Use Relatives)**

1.    Name: \_\_\_\_\_  
      Address: \_\_\_\_\_  
      Phone: \_\_\_\_\_
2.    Name: \_\_\_\_\_  
      Address: \_\_\_\_\_  
      Phone: \_\_\_\_\_
3.    Name: \_\_\_\_\_  
      Address: \_\_\_\_\_  
      Phone: \_\_\_\_\_

**Authorization**

I hereby authorize the City of Weyburn Fire Department to contact references, employers and educational institutions identified in this application and to obtain information relevant to my application.

I certify that the above information, as provided, is true and correct. I understand that falsifying, or providing any incorrect information may result in disqualification from the recruitment process or termination immediate dismissal from the City of Weyburn Fire Department.

Signature of Applicant: \_\_\_\_\_

Date: \_\_\_\_\_