CITY OF WEYBURN
JOB DESCRIPTION

POSTING: Water Treatment Plant – Uncertified Operator
Status: Full-Time Permanent
Posting Date: November 19, 2029
Job Number: # **6349111**

JOB SUMMARY

Reporting to the WTP Superintendent, the Uncertified Plant Operator is responsible for the day-to-day operation of the City's water treatment facility under the supervision of our certified operators. Water Treatment Plant Operators are responsible for the safe and efficient operation of plant equipment and treatment processes, and for the safe, reliable production and supply of high-quality drinking water for all residential, commercial and industrial customers.

SUMMARY OF RESPONSIBILITIES

Operations

- Operate and monitor computerized control systems and related equipment to regulate the treatment and distribution of water.
- Monitor and inspect plant equipment and systems to detect equipment malfunctions and to ensure plant systems are operating normally.
- Read flow meters, gauges and other recording instruments to measure water output and consumption levels, bacterial content, chlorine and fluoride levels.
- Collect and test water samples for chemical and bacterial content, analyze test results and instrument readings, and make adjustments to plant equipment and systems to ensure quality control.
- Collect data as per permit requirements
- Complete and maintain plant logs, reports and statistics to ensure regulation standards are met.
- Clean and maintain equipment and the Water Treatment Plant facility;
- Maintain plants, reservoirs, booster station and Intake.
- Available for any emergencies/call out within 20 minutes
- Follow instructions of daily tasks assigned by the manager or senior operator

JOB REQUIREMENTS

EDUCATION

- Grade 12 or GED.
- Valid Class 5 driver's license.
- Two-year technical program/diploma related to Water Treatment/Environmental Science. An equivalent combination of related formal education and experience in a water treatment environment may be considered as an asset.
- The successful candidate will be required to obtain and maintain a valid Class I Water Treatment Operator Certification from the Saskatchewan Water & Wastewater Certification Board within one (1) year of their commencement date.

EXPERIENCE

- Previous experience in a water treatment facility is an asset.

COURSES

- Standard First Aid and CPR
- SCOT Training with WHMIS
- Respiratory Protection
- Respiratory Fit Test
- Chlorine Safety
- SCADA System Training

ASSET

- Moderate command of Microsoft EXCEL and WORD
- Knowledge of SCADA system preferred.
- Certification in confined space and fall protection required and SCBA.

WORKING CONDITIONS

- Working conditions of this position involve sampling / collecting data, regular maintenance work such as dosing pumps, hoses, chemical tanks, water tanks and climbing ladders.
- Sometimes heavy lifting, pushing and pulling material, and exposure to chemicals. The position requires appropriate training and use of personal safety devices.
- This position may be required to work evenings and weekends and be on call as required.

Additional Information:

- **Job Status** – Permanent – Full Time
- **Positions Available**: 1
- **Classification** – Unionized, CUPE Local 90
- **Starting Wage** – Starting at $26.32 per hour (CUPE Local 90 Collective Agreement)
- **Application Deadline** – Internal and external candidates may apply. Internal posting period ends November 26, 2026. If no suitable candidate is found, the competition will remain open until the position is filled.

To Apply:

Please submit your resume and cover letter (with the Job Number) directly to **Jihoon Kim, Water Treatment Superintendent** at careers@weyburn.ca. The City of Weyburn thanks all applicants for their interest in this employment opportunity but only those applicants invited for an interview will be contacted.