BOARDS & COMMITTEES

2027

Prepared by:
The Office of the City Clerk
157 3rd Street NE
Weyburn, SK S4H 0W3
306-848-3209
cityclerk@weyburn.ca

Participate in Local Government

Apply to Serve on a City Board or Committee

Help shape the future of Weyburn. As we work toward our vision of **A Community for All** and our mission of **Growing Through Opportunity**, City Boards and Committees play an important role in providing advice, community perspectives, and support for Council's decision-making. We encourage residents from all backgrounds and experiences to get involved and help ensure our boards and committees reflect the diversity, interests, and strengths of our community.

If you are a Canadian citizen, at least 18 years of age, and a full-time resident of the City of Weyburn, we invite you to consider serving. This document provides an overview of the City's boards and committees, including their roles and responsibilities. Applications must be submitted by **12:00 p.m. on December 4, 2026**, and appointments will be made by City Council, with successful applicants notified in the New Year.

The following information provides a high-level view of the Board positions that are currently available:

Weyburn Board of Police Commissioners

The **Weyburn Board of Police Commissioners** provides governance and oversight for the Weyburn Police Service, ensuring the delivery of effective and accountable policing services to the community. The Board establishes strategic priorities, approves budgets, develops long-term plans, and works with the Chief of Police to support public safety while respecting the independence of police operations. Comprised of members of Council and community representatives appointed by City Council, the Board serves as a link between the police service and the residents of Weyburn. The Board meets regularly on the **third Tuesday of each month at 5:00PM.**

Term Length: 3 years

Available Positions: 1

Parks & Leisure Services Commission

The **Parks & Leisure Services Commission** serves in an advisory role to City Council on matters related to parks, recreation, leisure services, City-owned facilities, heritage properties, urban forestry, and Tatagwa Parkway development. The Commission helps ensure that community needs and interests are reflected in the planning, enhancement, and delivery of recreation, arts, culture, and heritage opportunities throughout Weyburn. Made up of City Council representatives and community members, the Commission provides advice on policies, long-term planning, and initiatives that contribute to the quality of life in our community. The Commission meets approximately **four times per year**, with meetings generally scheduled outside of the summer months

Term Length: 2 years

Available Positions: 5

Weyburn Airport Board

The **Weyburn Airport Board** serves in an advisory capacity to City Council on matters related to the operation, maintenance, development, and promotion of the Weyburn Airport. The Board provides input on airport planning, policies, infrastructure improvements, aviation services, and long-term development opportunities while helping to promote aviation within the community. Comprised of representatives from City Council, the Rural Municipality of Weyburn No. 67, and citizens with an interest in aviation, the Board helps ensure the airport continues to support economic growth and regional connectivity. The Board meets regularly on the **first Friday of each month**.

Term Length: Appointed Annually

Available Positions: Currently No Vacancies

Please note that if you are a current Board member and your term of appointment is expiring, you must re-apply.

For additional information please contact the Office of the City Clerk at 306-848-3209 or via email at cityclerk@weyburn.ca

Weyburn Board of Police Commissioners

Authority City of Weyburn Bylaw 2020-3421 and all amendments thereto

Responsibility for Police Service

Section 31 of *The Police Act* provides that the Board is responsible:

1) For the delivery of policing services within the municipality of the City of Weyburn; and for
   a) providing general direction, policy and priorities; and
   b) developing long term plans.

The Board has also determined responsibility for:

1) developing a business plan for the Police Service.

Section 31 also provides that the Board may make directives that are not inconsistent with *The Act* or *The Act's* Regulations, setting general policy for the government and administration of the Police Service.

Composition

- The Board shall consist of six members consisting of:
  - The Mayor:
  - Two members of Council; and
  - Three other persons other than members of Council
- The Board (other than the Mayor) are appointed for a term of three calendar years (January 1 to December 31) of the year of appointment to a maximum of two consecutive terms
- Council shall aim to replace one Board Member each year (and no more than two)

TERM: 3 years

MEETINGS: 3rd Tuesday of the month

TIME & LOCATION: 5:00pm, City Hall

ADMINISTRATIVE CONTACT: City Clerk Clay

306-848-3209

cityclerk@weyburn.ca



Parks & Leisure Services Commission

Authority City of Weyburn Bylaw 2019-3406 and all amendments thereto

Terms of Reference

In carrying out its duties, the Commission shall:

1) Maintain contact with community groups and individuals and ensure the community needs are reflected in Leisure Services Department decisions.
2) In cooperation with the Director of Leisure Services, obtain pertinent information and co-operation so they can become familiar with the characteristics of
   a) Well balanced community leisure service,
   b) Urban Forestry and Parkway Developments,
   c) Municipal Heritage Facilities,
   d) Facilities

   and offer the Director of Leisure Services guidance and counsel for planning a program of services attuned to the community needs.
3) Deal only with the Director of Leisure Services with respect to staff which may be required by the Commission for its purposes.
4) Bring together periodically informal groups representing and concerned with parks, recreation and culture for discussion of mutual problems and as an aid in co-operative planning.

Composition

- Two members of Council and five citizens at large
- Each citizen at large shall be appointed to a two-year term; the members shall be appointed on alternating years, with three members appointed on even years and two appointed during odd years
- Citizens at large may not serve for more than two consecutive two-year terms; however, after at least one year out of office, that member may be reappointed
- The Chairperson of the Commission shall be a City Council Member as appointed by City Council each year



TERM: 2 years

MEETINGS: Four times per year

TIME & LOCATION: TBD, City Hall

ADMINISTRATIVE CONTACT:

- Director of Leisure Services Richard Henning
- 306-848-3217 or leisuredirector@weyburn.ca

CITY OF WEYBURN
157 3rd Street NE | PO Box 370
Weyburn, SK | S4H 2K6
P: (306) 848-3200 | F: (306) 842-2001

Board, Commission and Committee Application for Appointment

Name:		**Address:**
City/Town:	**Province:**	**Postal Code:**
Phone Number(s):		**E-mail Address:**
Occupation:		

List of Boards, Commissions or Committees that you are applying for in order of priority with No. 1 being your first choice.

1. _____
2. _____
3. _____

How do you feel you can contribute to the role of the Committee you have listed as your No. 1 priority?

_____
_____
_____

List your skills, experience, and other qualifications.

_____
_____
_____

List any community work in which you are currently involved.

_____
_____
_____

Signature: _____ **Date:** _____

All applicants are required to sign the City of Weyburn Code of Ethics Policy if appointed to a Board or Committee.

Please send completed application to:
City Clerk
P.O. Box 370
Weyburn, Sask. S4H 2K6
Phone: 306-848-3209
Email: cityclerk@weyburn.ca